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JUN 3 1954

~~CONFIDENTIAL~~

MEMORANDUM FOR: Deputy Director (Administration)

FROM : Chief of Logistics

SUBJECT : Designation of Real Property Liaison Officer

REFERENCE : GSA Circular No. 80, dated 18 December 1953 and Supplement No. 1, dated 3 March 1954, Subject, "Inventory of Federal Real Property Holdings."

Reference circular requires an inventory of Federal Real Property Holdings and provides forms for reporting to GSA. The circular also requests the designation of a Liaison Officer to represent each Agency. Attached is the proposed letter of designation for your signature.

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JAMES A. GARRISON

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